

# Tết Festival Food Vendor Application

## Contact Information

Business Name \_\_\_\_\_

Contact Name \_\_\_\_\_

Address \_\_\_\_\_

Email \_\_\_\_\_

Phone Number \_\_\_\_\_

Seller's Permit # \_\_\_\_\_

Food Handling Permit # \_\_\_\_\_

ALL Electrical Devices\* \_\_\_\_\_

List all food items you intend to sell (please be detailed). We allow three (3) main and three (3) side items. Items not listed or approved by the Vendor Chairs may result in penalty fines and a possible expulsion from the festival with no refunds.

Main Items		Side Items	
1.	_____	1.	_____
2.	_____	2.	_____
3.	_____	3.	_____

## Booth Options

Booth	Food Booth w/ Tarp and Netting (10'x10')	\$800	x	\$
Optional	Temp Food Handling Permit Fee (if needed)	\$180	x	\$
	Food or Drink Exclusivity (Per Item)**	\$150	x	\$
	Additional Power (20 Amps) (Before 1/13)	\$20	x	\$
Advertising	Full Page Festival Booklet Ad	\$200	x	\$
	Banner Placement	\$500	x	\$
	Announcement on Mobile App	\$350	x	\$
	Announcement on Social Media	\$450	x	\$
Deposit	Mandatory Security Deposit (Per Booth)	\$200	x	\$
Total Due (If paying by check, please have the deposit as a separate check)				\$

## Payment Options

PayPal – 24 Hour Processing Time – Pay at [tinyurl.com/SDTetVendors](https://www.tinyurl.com/SDTetVendors) . Applications are confirmed the date the payment is made.

Check – 1-2 Weeks Processing Time – Please mail to PO Box 711912 San Diego, CA 92171 with a separate check for deposits. Applications are confirmed the date the check is processed by us.

\*List all electronic devices you may be using (For example, deep fryer, water boiler, lamp heater, etc.). You MUST provide your own “3-prong twist plug electrical adapter”, power strip, and extension cords. Each booth only gets one outlet.

\*\*To reserve a food item’s exclusivity sold ONLY by you, there will be an additional \$150 charge per item. Please note a (\*) by the item(s) in list below. These items cannot be common food such as B.B.Q., rice, eggrolls, spring rolls, etc. Exclusivity will be first-come, first-serve basis at Vendor Chairs’ discretion. For further questions, contact a Vendor Chair.

If you have any questions at all, please feel free to reach out to [vendors@sdtet.com](mailto:vendors@sdtet.com) or the Vendors Chairs:  
 Dragon Chan – [Dragon.Chan@SDTet.com](mailto:Dragon.Chan@SDTet.com) – (747) 777-3614  
 Amy Truong – [Amy.Truong@SDTet.com](mailto:Amy.Truong@SDTet.com) – (760) 855-7777  
 Khoi Tran – [Khoi.Tran@SDTet.com](mailto:Khoi.Tran@SDTet.com)

**Please Email Completed Applications To [Vendors@SDTet.com](mailto:Vendors@SDTet.com)**



13th Annual  
San Diego Tet Festival

Hosted By The  
Vietnamese American  
Youth Alliance

[Vendors@SDTet.com](mailto:Vendors@SDTet.com)  
[www.SDTet.com](http://www.SDTet.com)

## Vendor Contract

- I. Date, Time, and Location of the Tét Festival: \_\_\_\_\_ (Vendor Initials)  
Friday, February 16, 2018 4:00PM-10:00PM - Mira Mesa Community Park  
Saturday, February 17, 2018 11:00AM-10:00PM - Mira Mesa Community Park  
Sunday, February 18, 2018 11:00AM-8:00PM - Mira Mesa Community Park
- II. Deadlines and Refunds: \_\_\_\_\_ (Vendor Initials)  
a. Vendor application and payments are due Jan. 10, 2018.  
b. Any cancellations must be done in writing before Jan. 24, 2018 for a 50% refund.  
c. Cancellations after Jan. 24, 2018 will result in no refund.  
d. There are no refunds in case of inclement weather, acts of nature, or restrictions by government agencies to cancel the event that Tét Festival Committee has no control over.
- III. Payments and Reservations: \_\_\_\_\_ (Vendor Initials)  
a. Full payment must be made when vendor agreement and contract are submitted. Your spot is not reserved until payment is received. The \$200 security deposit **MUST** be received with payment.  
b. On the last day, vendors must clean up and check out with a Vendor Chair at the end of the festival or else their security deposit will be donated to VAYA after March 28<sup>th</sup>, 2018.
- IV. Liability and Regulations: \_\_\_\_\_ (Vendor Initials)  
a. The 2018 San Diego Tét Festival Org. Committee shall not be responsible for any loss of vendor's profit due to natural causes such as rain, thunder/lightning storms, wind, earthquake, etc.  
b. San Diego Tét Festival Organizing Committee will not be responsible for any injury or damage to booth and its contents, merchandise, employees, contractors, guests, customers, invitees, and all other third parties.  
c. The following items are prohibited from being sold, displayed, or used by vendor:
  - Alcoholic beverages and illicit drugs
  - Cigarettes
  - Firecrackers, fireworks, firearms, weapons, and other dangerous items
  - Vulgar, offensive, sexually explicit, or obscene materials as judged by VAYA, and such judgment shall be final.Note: Vendors may be requested to remove a product or service displayed at the festival at the sole discretion of VAYA if deemed unsuitable and such decision shall be final. VAYA is not liable for any damages or losses as a result of such action.  
d. VAYA has the exclusive rights to sale of ALL water and soft drinks for fundraising. No vendor is allowed to sell or give away these items.  
e. Vendor agrees to comply with all the regulations of the facility hosting the festival and all federal, state, and municipal laws, including health and safety. Vendor agrees to be responsible for collection and reporting of sales tax as required by law. Vendor shall be responsible for obtaining all licenses, permits, health certificates or items required by governmental agencies in order for vendor's booth/concession to be operating lawfully.
  - Food vendors are required to have a Food Handling Certificate and a Temporary Food Facility Permit provided by the County of San Diego Department of Environmental Health.
  - The food booth display name must be the same name provided in the vendor application. Vendors are not allowed to change booth name or display a non-registered name without notifying the Festival Committee beforehand.
  - Food vendors are required to have a 2a10BC fire extinguisher on hand. If your fire extinguisher does not meet safety standards and the festival is unable to open, you will be charged a \$500.00 fine in addition to a \$50 fire extinguisher rental fee.f. Vendor Committee will penalize food vendors \$20.00 for each food not listed in the vendor contract and was not approved by the Festival Committee. Violation of this regulation will result with VAYA's full authority to stop vendor from operating, without refund for losses and a mandatory closing of the booth.  
g. Vendor is prohibited from soliciting, selling, and promoting its products/services, including but not limited to, distributing fliers, farther than ten (10) feet around vendor's booth. If vendor would like to promote their products/services at desired locations, please notify a Vendor Chair for permission and to work out a possibility.
- V. Check-In/Check-Out Procedures: \_\_\_\_\_ (Vendor Initials)  
a. Vendor must check-in on Friday, February 16<sup>th</sup>, 2018 at least three (3) hours before the Festival opens at 4 p.m. and only linger for one (1) hour after the festival closes. Detailed procedures will be emailed out 2 weeks prior to the event.  
b. To prevent traffic and hassle on opening day, vendors have the option to set up non-food materials on Thursday night, February 15<sup>th</sup>, 2018. Please notify the Vendor Chairs to be expecting you if the vendor chooses this option.  
c. On check-out day, please do not take items provided by the Festival Committee such as tables, chairs, etc. If any of these items is found missing from a vendor, then you will lose your deposit.



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d. Remember to see a Vendor Chair to reclaim the \$200.00 deposit at the end of the festival or booth's clean-up. Or else, the deposit will be donated to VAYA after March 28<sup>th</sup>, 2018.

VI. Electricity/Additional Regulations: \_\_\_\_\_ (Vendor Initials)

a. Vendors are prohibited from overusing local power. Each booth will be provided 20 amps of electricity for three (3) days. For additional amps, vendors must inform the Vendor Chairs no later than two (2) weeks prior to the festival. Each additional 20 amps will cost \$20.00. If request is made any later than January 13 or on the day of, the fee will increase to \$50.00.

b. If vendor happens to underestimate power usage and gets blacked out, it will cost an additional \$50.00 for a reboot to continue operation during the festival.

c. There are a limited number of fire extinguishers available for rent for \$50. If you need to rent one, you must do so prior to your booth health and safety inspection to avoid the \$500 penalty.

VII. Booth Information: \_\_\_\_\_ (Vendor Initials)

a. Vendor's booth location will be assigned by the Vendor Chairs and such decision shall be non-negotiable. Vendors will know their final location on the week of the festival.

b. All booths have a canvas roof, back dividers. All booths are provided with one (1) light, one (1) electrical outlet, one (1) table, two (2) chairs and one (1) front security cover. Additional chairs and tables are available for rent (\$10/table, \$5/chair). Each booth is responsible for supplying additional security covers on exposed sides if you planned on leaving products overnight.

On behalf of \_\_\_\_\_ (business name), I, \_\_\_\_\_ (contact name), have read and agreed to all the items and conditions stated in contract.

\_\_\_\_\_  
Signature of Business Representative

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date



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